

GITTISHAM PARISH COUNCIL

Ms Fiona Clampin
Clerk to the Council
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26th March 2020

Members of Gittisham Parish Council

You are hereby summoned to attend the April Parish Council Meeting to be held via Skype on **Wednesday 1st April 2020** commencing at **7.30pm** to discuss items on the Agenda and to make resolutions as appropriate.

The Parish Council Meeting has to take place tonight remotely for reasons of social distancing brought in by HM Government during the COVID-19 outbreak. The meeting is for Councillors to agree actions to ensure the lawful decision-making processes of the Parish Council can continue in respect of approval of payments, procurement, planning decisions and other related matters during the Covid-19 outbreak to support the parish and its residents.

Prior to the start of the meeting a period of 15 minutes is allowed to permit any resident to bring appropriate matters to the notice of the Council. Please contact the clerk if you would like to do this, preferably by email in advance of the meeting, with a question you wish to be raised with Councillors on your behalf.

1. To accept and approve apologies
2. To confirm the Minutes of the meeting held on 4th March 2020
3. To receive the Beat Manager's report
4. To receive declarations of interest
5. To receive reports from County Council and District Council representatives
6. To agree emergency arrangements and a scheme of delegation and payment for services during the COVID-19 outbreak to ensure continuity of the Council functions (as far as practicable)
7. To consider the parish council response to the COVID-19 outbreak
8. To note the latest planning decision notices
9. To consider the following planning applications:
 - a) 20/0451/FUL Shermans Farm Gittisham Honiton EX14 3AU - Construction of permanent agricultural worker's dwelling with parking and associated development
 - b) 20/0379/LBC 1 Riverside Cottages Gittisham Honiton EX14 3AE - Extension to existing outbuilding works to also include raising floor level to match the main house; single storey flat roof extension on rear elevation of main house linking to extended outbuilding; removal of 1no. window and 1no. door on ground floor rear elevation; construction of wall at ground floor; replace 2no. windows (W4, W5) at ground floor north elevation; replace 1no. window (W3) on ground floor south elevation and replace 1no. window (W8) on first floor north elevation; external insulation of part of wall at ground floor (bedroom 4); additional step leading from bedroom 4 to new hallway
 - c) 20/0379/LBC 1 Riverside Cottages Gittisham Honiton EX14 3AE - Extension to existing outbuilding including single storey flat roof extension on rear elevation of main house linking to extended outbuilding
10. To consider progress on the modernisation of the play area, including fundraising and regular safety inspections
11. To consider capital works to Gittisham village hall
12. To consider work to be carried out by the lengthsman to maintain drains and ditches in the parish
13. To consider climate change measures within the parish
14. To approve the April payments and to note the current bank balance:
 - F Clampin £218.79 + expenses tbc
 - Len Abbott lengthsman work, £tbc
 - Len Abbott expenses £tbc

- Michael Poll grass cutting £60
Martins Builders & Decorators weekly payments for village hall capital works £tbc
DALC annual subscription £tbc
RoSPA play area inspection £tbc
NEST (pension) £17.50
15. To consider the date of the Annual Parish Meeting
 16. To consider any late entry correspondence
 17. Matters to be reported to DCC/EDDC
 18. Matters for the forward agenda
 19. Clerk's report
 20. To note the date of the next two meetings, **Wednesday 6th May** and **Wednesday 3rd June 2020 at 7.30pm.**
Please note these dates are provisional.

F J Clampin - Clerk