

GITTISHAM PARISH COUNCIL

Ms Fiona Clampin
Clerk to the Council
Garlands
Gittisham
Honiton
EX14 3AJ
01404 851442
clerk@gittisham.eastdevon.gov.uk

25th June 2020

Members of Gittisham Parish Council

You are hereby summoned to attend the June Parish Council Meeting to be held via Skype on **Wednesday 1st July 2020** commencing at **7.30pm** to discuss items on the Agenda and to make resolutions as appropriate.

The Parish Council Meeting has to take place tonight remotely for reasons of social distancing brought in by HM Government during the COVID-19 outbreak.

Prior to the start of the meeting a period of 15 minutes is allowed to permit any resident to bring appropriate matters to the notice of the Council. Please contact the clerk if you would like to do this, preferably by email in advance of the meeting, with a question you wish to be raised with Councillors on your behalf. Alternatively, members of the public can join the meeting by following this link: <https://join.skype.com/aUksI23AsIzJ> If you are unable to use this facility but would still like to participate, please contact the clerk.

1. To elect a Chairperson and signature of Acceptance of Office
2. To elect a Vice Chairperson
3. To accept and approve apologies
4. To confirm the Minutes of the meeting held on 3rd June 2020
5. To receive the Beat Manager's report
6. To receive declarations of interest
7. To receive reports from County Council and District Council representatives
8. To consider the parish council response to the COVID-19 outbreak
9. To note the latest planning decision notices
10. To consider the following planning applications:
 - a) 20/0451/FUL - Shermans Farm Gittisham Honiton EX14 3AU Construction of permanent agricultural worker's dwelling with parking and associated development (amended plans regarding elevations/floor and site plans, additional site drawings, Landscape Architect comments)
11. To consider plans for expenditure in the parish under the Community Infrastructure Levy and S106
12. To consider work to be carried out by the lengthsman to maintain drains and ditches in the parish
13. To consider climate change measures within the parish
14. To consider limited residential development in the parish
15. To consider the parish emergency plan
16. To consider the casual vacancy in Gittisham Village ward
17. To approve the July payments and to note the current bank balance:
 - F Clampin £218.79 + expenses £1.30
 - F Clampin £218.79 [if no August meeting]
 - Len Abbott lengthsman work, £tbc
 - Len Abbott expenses £tbc
 - Michael Poll grass cutting £60
 - Michael Poll grass cutting £60
 - NEST (pension) £17.50
18. To complete the annual review of effectiveness of internal control and risk assessment
19. To complete the annual review of the standing orders and financial regulations
20. To review the parish council's asset register
21. To consider any late entry correspondence

22. Matters to be reported to DCC/EDDC
23. For information only; items for the forward agenda
24. Clerk's report
25. To note the date of the next two meetings, **Wednesday 5th August** and **Wednesday 2nd September 2020** at **7.30pm**.

F J Clampin - Clerk