

GITTISHAM PARISH COUNCIL

Ms Fiona Clampin
Clerk to the Council
Garlands
Gittisham
Honiton
EX14 3AJ
01404 851442

clerk@gittisham.eastdevon.gov.uk

28th May 2020

Members of Gittisham Parish Council

You are hereby summoned to attend the June Parish Council Meeting to be held via Skype on **Wednesday 3rd June 2020** commencing at **7.30pm** to discuss items on the Agenda and to make resolutions as appropriate.

The Parish Council Meeting has to take place tonight remotely for reasons of social distancing brought in by HM Government during the COVID-19 outbreak.

Prior to the start of the meeting a period of 15 minutes is allowed to permit any resident to bring appropriate matters to the notice of the Council. Please contact the clerk if you would like to do this, preferably by email in advance of the meeting, with a question you wish to be raised with Councillors on your behalf. Alternatively, members of the public can join the meeting by following this link: <https://join.skype.com/oX1jekvx8XSI> If you are unable to use this facility but would still like to participate, please contact the clerk.

1. To accept and approve apologies
2. To confirm the Minutes of the meeting held on 6th May 2020
3. To receive the Beat Manager's report
4. To receive declarations of interest
5. To receive reports from County Council and District Council representatives
6. To consider the parish council response to the COVID-19 outbreak
7. To note the latest planning decision notices
8. To consider the following planning applications:
 - a) 20/0912/VAR Goldcombe Farmhouse Gittisham Honiton EX14 3AB - Variation of Condition 5 of planning application 84/P0792 (conversion of existing buildings to holiday dwellings) to allow year round occupancy of the holiday units within the site and variation of Condition 6 of planning application 84/P0792 to allow The Cider Barn to be used as an unrestricted residential dwelling
 - b) 20/0902/FUL - Coign Cottage Gittisham Honiton EX14 3AB - Construction of single storey front extension and provision of cladding to the existing stables
9. To consider an application for the renewal of street trading consent from: Mr Graeme James - The Codfather; 1 x catering van (fish and chips); 16:30 - 19:00 - every Saturday - far end of Old Elm Road, Honiton EX14 2YW
10. To consider plans for expenditure in the parish under the Community Infrastructure Levy and S106
11. To consider capital works to Gittisham village hall
12. To consider work to be carried out by the lengthsman to maintain drains and ditches in the parish
13. To consider climate change measures within the parish
14. To consider limited residential development in the parish
15. To consider the parish emergency plan
16. To consider the parish council's internal communications
17. To consider progress on the modernisation of the play area, including fundraising and regular safety inspections
18. To consider a review of remuneration of the parish lengthsman
19. To approve the June payments and to note the current bank balance:
 - F Clampin £218.79 + expenses £0.76
 - Len Abbott lengthsman work, £tbc
 - Len Abbott expenses £tbc
 - Michael Poll grass cutting £60

- Michael Poll grass cutting £60
Alison Marshall internal audit (£tbc)
Websites Ahoy reimbursement of domain name & hosting and payment for maintenance £140.40
NEST (clerk's pension) £17.50
20. To consider the criteria for meeting exemption from the annual limited assurance review 2019-20
 21. To set and approve the period for the exercise of public rights 2019-20
 22. To approve the annual governance statement 2019-20
 23. To approve and adopt the 2019/20 accounts
 24. To consider any late entry correspondence
 25. Matters to be reported to DCC/EDDC
 26. Matters for the forward agenda
 27. Clerk's report
 28. To note the date of the next two meetings, **Wednesday 1st July** and **Wednesday 5th August 2020** at **7.30pm**.

F J Clampin - Clerk