

**GITTISHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 1ST MAY 2013**

Present:

Gittisham Village Ward

Cllr D Fallows (chairman)

Cllr R Hayman

Cllr Ms Maggie Walker

Gittisham Vale Ward

Cllr M Edmonds

Cllr D Valentine

In attendance: Ms Fiona Clampin (clerk)

Apologies for absence: Cllr E Underdown, Cllr Ms S Trumper, PCSO Phil Anning

Prior to the start of the meeting, Peter Stansell exercised his right as parish resident to raise the issue of the slow progress regarding Gittisham Farm. The Chair explained that a revised planning application had been submitted and this was now under consideration by East Devon District Council. Mr Stanstell also enquired about small-scale development in the parish. The Chair explained that members would be meeting Justin Lascelles from Combe Estate this month to discuss the estate's plans, as the estate has expressed an interest in building some properties for rent. This, said the Chair, would potentially ensure future residents had a 365-day commitment to the village. Mr Stanstell asked if the parish council had any objections in principle to the conversion of existing buildings, to which members replied no. It would be good, they agreed, for a building to earn its keep or it would not survive.

Peter Stansell left the meeting.

1/13 To receive and accept apologies

Apologies were received and accepted.

2/13 Minutes

The Minutes of the meeting held on 3rd April 2013 were confirmed and signed by the Chairman.

3/13 To receive the Beat Manager's Report

There were three reported crimes between 6th March and 30th April 2013:

1. Theft – Two lawn mowers stolen from an open barn
2. Non-Dwelling Burglary – Forced entry to commercial premises and quantity of cash stolen
3. Theft – Badge on the front of a motor vehicle stolen

4/13 To receive declarations of interest

Cllr Hayman declared an interest in item 8a as he is the potential occupier.

5/13 Reports from County Council and District Council representatives

None. Members endorsed the Chair's proposal to write to Cllr Roger Giles, thanking him for his long service to parishioners and the council. The clerk agreed to write and send this.

6/13 To adopt the 2012/13 accounts and to approve the annual governance statement

A copy of the 2012/13 accounts are attached to these minutes. It was resolved to adopt these accounts and to approve the annual governance statement. The clerk outlined the main items of expenditure in 2012/13:

Roundabout £7,000
Salaries £2,246.40, of which £374.40 is tax
Insurance £428.74
Gazette £406.16
Maintenance £760
Website £507.40

In January 2013 it was predicted the council would end the year on 31st March with £5,832.37. The actual figure is £5,843.34. There is VAT to be recovered, totaling £1,213.79.

7/13 To approve the May payments and to note the current bank balance

It was resolved to approve the following payments:

0580	Nick Adams	£61.20	Play area annual safety inspection
0581	HMRC	£31.20	PAYE
0582	Websites Ahoy	£47.40	Annual domain hosting fee
0583	F J Clampin	£175.20	Clerk's fee and expenses

Members were informed that the current bank balance stands at £9,005.34.

8/13 To consider the following planning applications:

- a) 13/0112/FUL - Land At Gittisham Farm EX14 3AX Replacement farmhouse including new access to highway (amended plans)

Cllr Hayman left the meeting.

Members had no objections.

Cllr Hayman returned to the meeting.

9/13 To consider parish involvement in the Active Villages project

The clerk reported that she was still waiting to receive the report from Leisure East Devon.

10/13 To consider limited residential development in the parish

A meeting has been fixed with Justin Lascelles from Combe Estate on 13th May to discuss the estate's plans. Cllrs Fallows, Valentine and Trumper will attend and report back at the next parish council meeting. Members agreed with Cllrs Hayman and Valentine that there needed to be an understanding of the capacity of the infrastructure to support further development, before any development sites are proposed.

11/13 To consider progress on the modernisation of the play area, including the annual safety inspection report

The Chair thanked Cllr Hayman in particular for providing equipment to remove the two sets of rubble. Nick Agg-Manning is providing some bricks to finish the wall, and Rufus Lyle will be doing this work, the cost of materials to be reimbursed by the parish council. Members agreed to visit the area immediately after the meeting to discuss the type of surfacing required around the gap in the wall.

Cllr Walker said she had spoken to one teenage village resident about developing the wild area. She agreed to talk to more young people.

Cllr Valentine left the meeting (childcare commitment).

Members discussed the annual safety inspection report. It includes some medium risk items which should be attended to. The chair agreed to remedy the following: exposed mesh wire adjacent to pedestrian gate (file smooth); entrapment at hinge end of pedestrian gate; provide dome head to remove sharp edge; adjust gate return rate. Cllr Hayman agreed to remove the free-standing metal gate in the wild area and consider whether the support for the log bench can be concreted. The clerk agreed to write to Western Power

regarding the fencing between the play area and the sub-station . Members agreed that securing the benches, as proposed in the report, would reduce their functionality. They agreed to monitor the situation. Members said there were no resources available for erecting barriers around the swings to avoid collisions, as suggested in the report. They agreed the roller should remain in the play area, in order to maintain the petanque court surface.

12/13 To consider any late entry correspondence

The clerk circulated details of a flood and emergency forum being organized on 23 July for town and parish councils by EDDC. Members agreed that the parish council would be represented on this occasion. The Chair also alerted members to the closure this month of the A35 between Bridport and Honiton for roadworks.

13/13 Matters to be reported to DCC / EDDC

The clerk had been copied into an email from Mike Brown at DCC (Neighbourhood Highways Officer) regarding the incorrect signage to Gittisham at the Iron Bridge. Balfour Beatty had replied to his message, asking if the parish council would take a decision on which route members would prefer. Mike Brown's reply was frank. The clerk will respond to Balfour Beatty (cc DCC), asking that the sign pointing right to Gittisham at the Iron Bridge be removed. It is expected there will be some charge for this, and the clerk is seeking clarification.

14/13 Matters for the forward agenda

It was agreed to include Active Villages, play area and residential development on the next agenda.

15/13 Clerk's Report

None.

16/13 Date of next two meetings. Tuesday 11th June and Wednesday 3rd July at 7.30pm.

There being no further business the meeting closed at 2025 hrs.

Chairman.....

11th June 2013