

**GITTISHAM PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON 3<sup>RD</sup> JANUARY 2018**

**Present:**

**Gittisham Village Ward**

Cllr D Fallows (Chair)

Cllr M Walker

**Gittisham Vale Ward**

Cllr R Pratt

Cllr D Valentine

Cllr E Underdown

**In attendance:** Cllr Susie Bond (EDDC), Cllr Phil Twiss (DCC), Ms Fiona Clampin (clerk), John Adamson (member of the public), Carol Hall (member of the public, by telephone)

**Apologies for absence:** Cllr R Hayman

**143/17 To accept and approve apologies**

Apologies were received and accepted.

**144/17 To confirm the minutes of the meeting held on 6<sup>th</sup> December 2017**

The Minutes of the meeting held on 6<sup>th</sup> December 2017 were confirmed and signed by the Chairman.

**145/17 To receive the Beat Manager's Report**

The police did not send a report.

**146/17 To receive declarations of interest**

None.

**147/17 Reports from County Council and District Council representatives**

Roads & Bridges

Cllr Twiss said he had written to the Highways Officer, requesting that the lock on the emergency access between Old Elm Road and Hayne Lane be a combination, rather than key type one, where the code is given to key stakeholders including Gittisham PC. This will ensure that the current lock does not need to be cut off and replaced each time it is used, if the key holder is not immediately available. Cllr Twiss is awaiting his return from Christmas holidays and a reply. The clerk agreed to write to DCC Highways with clarification over the 'stakeholders'.

Health and wellbeing

Cllr Twiss reported he had met that day representatives of the CCG, RD&E NHS and DCC social care, where - despite a difficult few weeks ahead - planned 'best use' of resources is working effectively. Encouragingly, he said, the delay in transfer of care from acute to social care is markedly improved in recent weeks, although far from the finished 'joined up article'. Cllr Twiss added that a useful smartphone application called 'NHS Quicker' is available free of charge from the Apple store or Android 'Google Play' store and is a very useful tool in terms of information on care waiting times for the local Minor Injuries Unit, as well as other NHS services.

Cllr Bond said she would be attending a meeting about the future of Honiton Hospital. Members discussed the sewage problems that had beset the village in September, and asked that South West Water complete the work it had carried out in the autumn. There was some concern over the potential capacity of the sewage treatment works, and if the success of The Pig also carried risks for sewage flow. Cllr Walker agreed to pass on the name of the SWW staff member to Cllr Bond.

Cllr Twiss left the meeting.

**148/17 To note the latest planning decision notices:**

17/2241/FUL Hamlet Lodge Weston Honiton EX14 3PB - Extension to garage to provide workshop and alterations to access. Approval with conditions.

**149/17 To receive an update on the Hayne Lane development**

Graham Hutton from Baker Estates sent the following, which was read out by the clerk:

Phase 1 Construction Progress

"Since planning approval was granted for the first phase we have been held up by Western Power on the overhead cable diversions and by DCC Highways with whom we still do not have a signed S278 agreement. At the time of writing however, the vast majority of the overhead cables have been diverted and work on the first phase has properly commenced. The culvert works at the entrance are nearly complete and we will be in a position to begin construction of the first house foundations at the end of this month. The S278 works require a temporary road closure to be undertaken safely and we have been doing everything we can to try and ensure that this is handled sensitively to minimise the impact on our neighbours. In particular a joint meeting is being arranged with ourselves, DCC Highways and Leonard Bartlett to ensure that the farming and farm shop activities are understood and managed. We have proposed diversionary signing to DCC and really now need the joint meeting to conclude the matter. [Cllr Twiss will also be attending this meeting on 15<sup>th</sup> Jan.]

Phase 2, 3 & 4 Reserved Matters Application 17/2690/MRES

We were very pleased that as result of all the pre-application consultation work we have undertaken, the consultation responses have been so positive. We were of course particularly pleased that Gittisham Parish Council chose not to object. We are responding to a number of minor comments which will further improve the scheme and expect that it will be determined by the 23rd February. For clarity, we confirm that this application is fully compliant with the existing S106 agreement with 40% affordable housing.

S106 Negotiations

We recently attended a Members Advisory Panel meeting with EDDC to discuss our proposals to amend the S106. EDDC have set out their own proposals to us but no further progress has been made at this time, largely due to the Christmas break. We will continue to keep Gittisham Parish Council advised of progress, attend council meetings when appropriate and are happy to be contacted at any time."

**150/17 To consider the provision of superfast broadband for Gittisham village**

Cllr Twiss said he had written to Connecting Devon & Somerset (CDS) programme managers, requesting that Gittisham parish be considered as a priority for use of 'gain share' funding, as a result of efficiencies for the completion of phase one of the CDS superfast rollout. He said he had also written to Matt Barrow at CDS on 15th December, asking him to look out the previous quote for the cost of bringing fibre to the village from the direction of the Iron Bridge, and await his reply.

**151/17 To consider limited residential development in the parish**

Cllr Valentine said a meeting of the interested parties was likely to take place w/c 15<sup>th</sup> January 2018.

**152/17 To co-opt a councillor for Gittisham parish**

Members followed the procedures adopted at November 2017's parish council meeting. Candidates John Adamson and Carol Hall were granted 3 minutes to address the council (with the others not being present) and then responded to questions from councillors. Councillors then briefly discussed the candidates' presentations in their absence and with the public not being present. Candidates and the public returned. A vote was taken. Cllr Pratt proposed Carol Hall, seconded by the Chair. The vote for Carol Hall was unanimous, and Carol Hall is duly co-opted to the parish council (Gittisham Village ward) and summoned to attend the next meeting. Members felt that both were strong candidates.

**153/17 To consider the Honiton Neighbourhood Plan**

Cllr Pratt said the steering group committee now numbers eight, and it is proposed to meet monthly. Themes which emerged from the previous consultation may be developed in a subsequent consultation with the public.

**154/17 To consider progress on the modernisation of the play area, including regular safety**

## **inspections**

There was no update on this.

### **155/17 To consider work to be carried out by the lengthsman to maintain drains and ditches in the parish**

Members agreed to investigate with Cllr Twiss and DCC highways whether a drain could be put under the gateway on cricket field corner up Parsonage Lane, as it was not clear whether this was the responsibility of Combe Estate. The Chair thanked Len Abbott for his work around the parish on Christmas Day.

### **156/17 To approve the January payments and to note the current bank balance**

It was resolved to approve the following payments:

0849	HMRC	£41.46	PAYE
0850	F J Clampin	£165.85	Clerk's salary
0851	Gittisham PCC	£180.00	Gazette printing costs 2017
0852	Michael Poll	£60.00	Grass cutting, Nov 2017 (ref. 457/17/11)
0853	Len Abbott	£89.25	Lengthsman work in Dec 2017
0854	Gittisham PCC	£21.60	Parish room hire, Oct-Dec 2017

Members were informed that the current bank balance stands at £19,154.68 (which includes the £7,000 in the business reserve account).

### **157/17 To approve setting up the clerk's pension**

Members resolved to approve a workplace pension for the clerk, in line with contributions under the Government auto-enrolment scheme. Contributions currently stand at 1 per cent from the employer.

Cllr Bond left the meeting.

### **158/17 To agree the budget for 2018-19**

The clerk outlined likely expenditure for the rest of the current tax year, and circulated a spreadsheet showing forecast expenditure for 2018-19. It was resolved to set budget expenditure at £13,250.00 which includes contingency and depreciation of play area items, and maintenance of the defibrillator. The forecast expenditure details are attached in a spreadsheet.

### **159/17 To set the precept for 2018-19**

Councillors resolved to maintain the precept at its current level of £8,160.00, the balance of the budget to be taken from reserves.

### **160/17 To consider any late entry correspondence**

None.

### **161/17 Matters to be reported to DCC / EDDC**

Members said the verges along Hayne Lane were in a parlous state, and litter was becoming a problem along the same road. The road at the top end of Parsonage Lane by Richard Marker's house is also in poor condition. It was hoped that Cllr Twiss could investigate whether Gittisham village could be given some help as regards speeding traffic or traffic calming measures, as members learned that Buckerell has requested help from DCC.

### **162/17 Matters for the forward agenda**

It was agreed to include Hayne Lane, limited residential development, broadband, lengthsman work, play area, maintenance contract 2018 and Honiton Neighbourhood Plan on the next agenda.

### **163/17 Clerk's Report**

The clerk agreed to meet Cllr Valentine to discuss the Land Registry application.

**164/17 Date of next two meetings. Tuesday 13<sup>th</sup> February and Wednesday 7<sup>th</sup> March 2018 at 7.30pm in the parish room.**

There being no further business the meeting closed at 2105 hrs.

**Chairman.....**

13 February 2018