

**GITTISHAM PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON 3<sup>RD</sup> MAY 2017**

**Present:**

**Gittisham Village Ward**  
Cllr D Fallows (chairman)  
Cllr M Walker

**Gittisham Vale Ward**  
Cllr D Valentine  
Cllr R Pratt  
Cllr E Underdown

**In attendance:** Cllr Susie Bond (EDDC), Ms Fiona Clampin (clerk), John Adamson (member of the public), Stella Adamson (member of the public)

**Apologies for absence:** Cllr R Hayman, Cllr S Trumper, PC Clive Vickery, PCSO Phil Anning

**1/17 To accept and approve apologies**

Apologies were received and accepted.

**2/17 To confirm the minutes of the meeting held on 5<sup>th</sup> April 2017**

The Minutes of the meeting held on 5<sup>th</sup> April 2017 were confirmed and signed by the Chairman.

**3/17 To receive the Beat Manager's Report**

- 1) Burglary other – entry gained to compound and caravan within, damage caused to numerous items at the site and some items stolen.

**4/17 To receive declarations of interest**

The Chair declared an interest in item 6/17 as he is due to be reimbursed by the parish council.

**5/17 Reports from County Council and District Council representatives**

Cllr Bond reported that from 12<sup>th</sup> June there would be a change to recycling services, with the capacity to take cardboard and plastic items. Residents should all have received an information leaflet. The Chair said he had spoken to EDDC to report a mistake in the literature; the last landfill collection for Gittisham village is Weds 31<sup>st</sup> May, not Tuesday 30<sup>th</sup> as shown, as the previous Monday is a bank holiday. The Gittisham Vale collection will also be a day later, as the usual bank holiday timings apply. Cllr Bond added that if anybody had issues with litter following the collections, they should photograph and send to EDDC.

On a separate matter, Cllr Bond said the 5-year land supply now stands at 6.13, which is considered healthy for the moment.

The Chair left the meeting.

Cllr Walker took the Chair.

**6/17 To approve the May payments and to note the current bank balance**

It was resolved to approve the following payments:

0803	HMRC	£41.46	PAYE (Month 1)
0804	F J Clampin	£166.41	Clerk's salary and expenses
0805	David Fallows	£71.40	Reimbursement for additional payment for website annual domain hosting & name registration

The Chair returned to the meeting.

0806	Community First	£345.55	Annual insurance
0807	M Poll	£60	Grass cutting, (inv. ref. 397/17/2)

0808	Len Abbott	£6.13	Lengthsman expenses in April 2017
0809	Len Abbott	£82.883	Lengthsman work in April 2017

Members were informed that the current bank balance stands at £19,592.33 (which includes the £7,000 in the business reserve account).

**7/17 To consider the following planning applications:**

- a) 17/0428/FUL – 1 Mitchell Cottages, Gittisham EX14 3AF; external and internal alterations to existing utility and new window to existing first floor bedroom

Members had no objections to the above application.

- b) 17/0924/MRES – Land West of Hayne Lane, Gittisham; reserved matters application in respect of matters of appearance, landscaping, layout and scale for the construction of 85 no. residential dwellings and associated garages, infrastructure and landscaping together with discharge of condition 4 (Construction Management Plan) all in association with outline permission 13/1744/MOUT

Members agreed more time was needed to consider this application, due to its nature and importance. The clerk said she would request an extension from EDDC. Cllrs Valentine and Pratt will report at the next meeting, and will also engage with Baker Estates, the developer.

**8/17 To note the latest planning decision notices**

None received.

**9/17 To consider fund-raising for a defibrillator in Gittisham village**

Stella Adamson outlined some of the different options available for the defibrillator. The only option with installation in a telephone kiosk is offered by the Community Heart Foundation, as permission from BT is needed. Mrs Adamson said she would need more time to establish the exact cost, as she has been given a figure of between £1,400 and £2,200. She said it is not clear whether this is a yearly cost or for a defined period. Members agreed it would be a good idea to offer an event such as a coffee morning or light lunch in September, where people could find out more about first aid. A date of 9<sup>th</sup> September was agreed. The clerk said she had spoken to Colin Butler at Feniton Primary School, where they have recently installed a defibrillator. The costs, he said, had been met by fundraising activities, with no recourse to grants.

**10/17 To consider limited residential development in the parish**

Cllr Valentine told members the Combe Estate trustees were due to meet next week, having been given a brief on the different options by estate manager Justin Lascelles. It's thought they have asked for advice from the estate's solicitors.

**11/17 To consider the Honiton Neighbourhood Plan**

There was no update on this.

**12/17 To consider progress on the modernisation of the play area, including regular safety inspections**

The Chair said he was hopeful of finding a date for a meeting with Bill Griffiths and Hamish Hall to discuss progress and fix a date later in the year for the work day.

**13/17 To consider work to be carried out by the lengthsman to maintain drains and ditches in the parish**

The Chair said that Len Abbott had been working hard to clear ditches. Cllr Walker raised the issue of a pothole on the road in front of Gorse Cottage; members resolved to give Mr Abbott permission to fix this. The clerk said she would ask Cllr Hayman to discuss with Mr Abbott the work necessary at Sewer Pits Corner (where the bathtubs are), which could involve the purchase of a 4.8m long pipe. Cllr Walker agreed to speak to Mr Abbott about work in the Vale to control the weeds on the kerb line. The clerk reported that the Parishes Together funding had been received for this year, totaling £512.60.

**14/17 a) To adopt the 2016/17 accounts and to approve the annual governance statement**

A copy of the 2016/17 accounts is attached to these minutes. a) It was resolved to approve the annual governance statement.

**14/17 b)** It was resolved to adopt the 2016-17 accounts. The clerk outlined the main items of expenditure in 2016/17:

Salaries £2,457 of which £491.40 is tax  
Insurance £333.42  
Strimmer £340  
Tax rebate to clerk ££1,441.68  
S137 grants £400  
Maintenance of play area £720  
Maintenance other £426.57  
Lengthsman £1,764.12

**15/17 To consider any late entry correspondence**

None.

**16/17 Matters to be reported to DCC / EDDC**

Cllr Underdown said the junction of Hayne Lane and Devonshire Road was in a poor state. Members also reported potholes by Raxhayes Farm.

**17/17 Matters for the forward agenda**

It was agreed to include defibrillator, limited residential development, lengthsman work, play area and Honiton Neighbourhood Plan on the next agenda.

**18/17 Clerk's Report**

The clerk agreed to complete an application form for the Daily Telegraph's Best Village competition.

**19/17 Date of next two meetings. Tuesday 13<sup>th</sup> June at 7.30pm and Wednesday 5<sup>th</sup> July at 7.30pm**

There being no further business the meeting closed at 2055 hrs.

**Chairman.....**

13<sup>th</sup> June 2017