

**GITTISHAM PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON 4<sup>TH</sup> MAY 2016**

**Present:**

**Gittisham Village Ward**

Cllr D Fallows (chairman)

Cllr R Hayman

Cllr M Walker

Cllr S Trumper

**Gittisham Vale Ward**

Cllr D Valentine

**In attendance:** Cllr Susie Bond (EDDC), Cllr Sara Randall Johnson (DCC), Ms Fiona Clampin (clerk)

**Apologies for absence:** Cllr R Pratt, Cllr E Underdown, Cllr Claire Wright (DCC), PC Clive Vickery, PCSO Phil Anning

**1/16 To accept and approve apologies**

Apologies were received and accepted.

**2/16 To confirm the minutes of the meeting held on 6<sup>th</sup> April 2016**

The Minutes of the meeting held on 6<sup>th</sup> April 2016 were confirmed and signed by the Chairman. The clerk agreed to amend item 185/15 regarding recent flooding of a property.

**3/16 To receive the Beat Manager's Report**

The police did not send a report this month.

**4/16 To receive declarations of interest**

The Chair and Vice Chair declared an interest in item 6/16 as they are due to be reimbursed by the parish council.

**5/16 Reports from County Council and District Council representatives**

Cllr Randall Johnson said the formula for funding the county council was changing, but there was no detail on this at present. She added that from 1<sup>st</sup> April the county libraries were now part of Libraries Unlimited, a new independent organisation which is being overseen by an 11-strong board.

Cllr Bond reported that there would be a housing monitoring update coming to EDDC's Development Management Committee next month, which will show how many houses have been completed up to September 2015. She explained to members that the Community Infrastructure Levy was coming into force, which replaces Section 106 payments. The aim is for infrastructure that is part of new developments to be delivered more quickly.

The Chair left the meeting.

Cllr Hayman took the Chair.

**6/16 To approve the May payments and to note the current bank balance**

It was resolved to approve the following payments:

0730	HMRC	£40.95	PAYE (Month 1)
0731	F J Clampin	£169.60	Clerk's salary and expenses
0732	David Fallows	£11	Reimbursement for additional payment for website annual domain hosting & name registration

The Chair returned to the meeting.

Cllr Hayman left the meeting.

0733	Community First	£333.42	Annual insurance
0734	M Poll	£60	Grass cutting, April
0735	Len Abbott	£206.25	Lengthsman work in April 2016
0736	Russell Hayman	£6.10	Reimbursement for manhole key

Members were informed that the current bank balance stands at £16,692.14 (which includes the £4,000 in the business reserve account). Members resolved to sign up to the three-year Long Term Agreement with Community First for the insurance.

Cllr Hayman returned to the meeting.

**7/16 To consider the following planning applications:**

- a) 16/0831/FUL - Land at rear of 1 Hamlet Cottages, Weston; relocation of existing workshop/office/storage building and compound including formation of new vehicular access and extension to existing access drive

Members had no objections to the above application.

**8/16 To consider the following licensing application:**

- a) 041519 The Pig at Combe

Members had no objections to the above application.

**9/16 To consider limited residential development in the parish**

Cllr Valentine told members he now has the housing needs survey which will be delivered to households with the Gittisham Gazette. The Chair said he would talk to Cllr Pratt about telling Mr Sellick to expect this. Members noted that it was important to return the surveys by 10<sup>th</sup> June. The steering group will meet in the next three to four weeks. Analysis of the surveys should be completed by mid-July. If there are any Gittisham residents who know those with a connection to the parish, please get in touch with Cllr Valentine for them to complete the survey. The clerk agreed to put some publicity on the Twitter page and the parish website.

**10/16 To consider the Honiton Neighbourhood Plan**

There was no update on this.

**11/16 To consider progress on the modernisation of the play area, including regular safety inspections**

Members were reminded of the working party on 21<sup>st</sup> May to tidy up the play area and see to some of the items raised in the latest annual inspection. Residents are welcome to lend a hand, and bring items for a barbecue at lunchtime. Cllr Hayman said he had replaced a bush in the shackle of the double swing. The clerk agreed to order some from the manufacturer / supplier for future use.

**12/16 To consider work to be carried out by the lengthsman to maintain drains and ditches in the parish**

Cllr Walker said that Len Abbott had already begun work on repairing the bus shelter in Gittisham village. The clerk agreed to contact Community First to discuss public liability insurance, following a discussion with Devon County Council. Cllr Hayman said he was still considering the most suitable wheelbarrow for the lengthsman's work.

Cllr Bond and Cllr Randall Johnson left the meeting.

**13/16 To adopt the 2015/16 accounts and to approve the annual governance statement**

A copy of the 2015/16 accounts is attached to these minutes. It was resolved to adopt these accounts and to approve the annual governance statement. The clerk outlined the main items of expenditure in 2015/16:

Salaries £2,457 of which £491.40 is tax  
Insurance £414.66  
Gazette £276  
Maintenance of play area £1,270.25  
Lengthsman £587.50  
Election expenses £641.60

**14/16 To consider any late entry correspondence**

Members noted DCC's Becoming Resilient event on 11<sup>th</sup> May.

**15/16 Matters to be reported to DCC / EDDC**

Cllr Trumper reminded members of the state of the road between Truances and Westgate. She had reported this on the DCC highways website. The clerk said she would pass on members' endorsement of putting double yellow lines on the road at Heathfield, which had been raised at Buckerell Parish Council.

**16/16 Matters for the forward agenda**

It was agreed to include limited residential development, lengthsman work, play area and Honiton Neighbourhood Plan on the next agenda.

**17/16 Clerk's Report**

Members noted the resurfacing work taking place on Hayne Lane and in Gittisham village w/c 9<sup>th</sup> May. The clerk said she had contacted DCC to find out how this would affect the school bus. She also agreed to find out whether there would access to the farm shop during the works.

**18/16 Date of next two meetings. Tuesday 14<sup>th</sup> June at 8pm and Wednesday 6<sup>th</sup> July at 7.30pm**

There being no further business the meeting closed at 2050 hrs.

**Chairman.....**

14<sup>th</sup> June 2016