

**GITTISHAM PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON 7<sup>TH</sup> SEPTEMBER 2016**

**Present:**

**Gittisham Village Ward**  
Cllr D Fallows (Chair)  
Cllr R Hayman (Vice Chair)

**Gittisham Vale Ward**  
Cllr D Valentine  
Cllr R Pratt

**In attendance:** Cllr Susie Bond (EDDC), Cllr Sara Randall Johnson (DCC), Ms Fiona Clampin (clerk), Julian Rowe (member of the public), Alex Rowe (member of the public), John Adamson (member of the public)

**Apologies for absence:** Cllr E Underdown, Cllr M Walker, Cllr S Trumper, Cllr Claire Wright (DCC), PC Clive Vickery, PCSO Phil Anning

**67/16 To accept and approve apologies**

Apologies were received and accepted.

**68/16 To confirm the minutes of the meeting held on 3<sup>rd</sup> August 2016**

The Minutes of the meeting held on 3<sup>rd</sup> August 2016 were confirmed and signed by the Chairman.

**69/16 To receive the Beat Manager's Report**

- 1) 2nd Aug – theft; money stolen from an unattended bag on commercial premises
- 2) 12th-19th Aug – fly-tipping; garden waste dumped in a field

The clerk reported that she'd had a conversation with PCSO Anning, in which he explained that internet fraud was included in crime figures, but needed to meet certain criteria to be classed as such.

**70/16 To receive declarations of interest**

None.

**71/16 Reports from County Council and District Council representatives**

Cllr Randall Johnson said from next year the county would not be funded for school transport post-16 years; the money will go direct to schools to administer. There will be alternatives for those unable to meet the costs. She also reminded councillors of a consultation which is open for comment until 29th September about three options for upgrading the A30.

Cllr Randall Johnson left the meeting.

**72/16 To approve the September payments and to note the current bank balance**

It was resolved to approve the following payments:

0757	HMRC	£40.95	PAYE (Month 5)
0758	F J Clampin	£189.90	Clerk's salary and expenses
0759	Len Abbott	£156.25	August lengthsman work
0760	Len Abbott	£137.50	July lengthsman work
0761	Len Abbott	£6.13	August lengthsman expenses
0762	Len Abbott	£1.28	July lengthsman expenses
0763	M Poll	£60	Grass cutting, (invoice ref. 364/16/9)

Members were informed that the current bank balance stands at £19,781.28 (which includes the £4,000 in the business reserve account). The second half of the precept 2016-17 had been received. The clerk agreed to record work on the telephone box in the budget line separate from lengthsman work. Following a

presentation from the clerk, members noted that expenditure in 2016-17 is progressing according to budget.

**73/16 To consider the following planning applications:**

a) 16/1809/FUL Masts Putts Corner Honiton - installation of 1 x 300mm diameter radio link dish

Members had no objections.

**74/16 To note the latest planning decision notices**

Cllr Pratt informed members that the following applications had been approved:

- 16/0298/FUL and 16/0299/LBC | Installation of sash windows and doors to garden pavilion. | Combe House Hotel Gittisham Honiton EX14 3AD
- 16/0008/TCA | T1 Bramley Apple - fell. | Olive Tree Cottage Gittisham Honiton EX14 3AF
- 16/1654/FUL | Construction of rear extension | 40 Cypress Close Honiton EX14 2YW
- 16/1348/LBC | Removal of render, repointing of revealed stonework and replacement of asbestos roofing with natural slate | Meriden House, Nags Head Road, Gittisham EX14 3AW
- 16/0537/TEL | Replacement of x5 existing antennae with x6 proposed antennae, installation of x1 300mm diameter dish antenna, relocation of x1 existing 300mm diameter dish antenna plus minor ancillary apparatus | Masts (SWEB Tower) Putts Corner Honiton
- 16/0481/TRE | T1 Oak Reduce crown height and shape by 10 per cent via thinning, reducing branch lengths by up to 2m making natural target pruning cuts of up to 50mm diameter | 18 Cypress Close Honiton EX14 2YW
- 16/0128/TRE | T1 Oak, T2 Oak 10 per cent crown reduction via thinning, making natural target pruning cuts of up to 50mm diameter, removing branch lengths of up to 2m, lift crown to 4m above public footpath | 7 Ferndale Close Honiton EX14 2YN

**75/16 To complete the annual review of effectiveness of internal control and risk assessment**

Members agreed to defer discussion of the risk assessment until the next meeting, to incorporate the lengthsman work. Members approved the annual review of the whistleblowing policy, the statement of internal control and the anti-fraud and corruption policy.

**76/16 To consider limited residential development in the parish**

Cllr Valentine said a meeting had been scheduled with EDDC and Devon Communities Together for 26th September to discuss next steps as regards the results of the housing need surveys.

**77/16 To consider the Honiton Neighbourhood Plan**

Cllr Pratt said there would be a meeting on 22nd Sept in Honiton to gather further public opinion with a view to revising the design of the questionnaire.

Cllr Bond left the meeting.

**78/16 To consider progress on the modernisation of the play area, including regular safety inspections**

The clerk agreed to secure some signs to deter people from letting dogs foul the play area, and check with Cllr Walker the status of the safety inspection sheets.

**79/16 To consider work to be carried out by the lengthsman to maintain drains and ditches in the parish**

Cllr Pratt and members thanked Len Abbott for the work he had done in the Vale, clearing weeds from the kerb line on Old Elm Road. Cllr Pratt said he would write a short item for the Gittisham Gazette to suggest that residents may wish to keep the pavements immediately outside their houses tidy.

**80/16 To consider any late entry correspondence**

None.

**81/16 Matters to be reported to DCC / EDDC**

The clerk said that if issues continue with buses not stopping as they should in Gittisham village, people are encouraged to report exact dates and times to her to pass on to Stagecoach or DCC. Cllr Bond will be contacted to find out whether the pavement is likely to be extended on Devonshire Way where the industrial units are being built on the corner, as this was thought to be a requirement of the planning application.

**82/16 Matters for the forward agenda**

It was agreed to include standing orders, risk assessment, limited residential development, lengthsman work, play area and Honiton Neighbourhood Plan on the next agenda.

**83/16 Clerk's Report**

Members noted the following:

Devon Association of Local Councils AGM 11th October

East Devon AONB Annual Forum 28th September

**84/16 Date of next two meetings. Wednesday 5th October and Wednesday 2nd November 2016 at 7.30pm.**

There being no further business the meeting closed at 2040 hrs.

**Chairman.....**

5<sup>th</sup> October 2016