

**GITTISHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 9TH MAY 2018**

Present:

Gittisham Village Ward

Cllr D Fallows (Chair)
Cllr R Hayman (Vice Chair)
Cllr C Hall
Cllr M Walker

Gittisham Vale Ward

Cllr R Pratt
Cllr D Valentine
Cllr A Wilkins

In attendance: Cllr Susie Bond (EDDC), Cllr Phil Twiss (DCC), John Adamson (member of the public), Fiona Clampin (clerk)

Apologies for absence: PCSO Darren England

1/18 To accept and approve apologies

Apologies were received and accepted.

2/18 To confirm the minutes of the meeting held on 4th April 2018

The minutes of the meeting held on 4th April 2018 were confirmed and signed by the Chairman.

3/18 To receive the Beat Manager's Report

The police did not provide a report.

4/18 To receive declarations of interest

Cllr Hayman declared an interest in item 6b) on the agenda as he is a tenant of the landowner.

5/18 Reports from County Council and District Council representatives

Broadband

Cllr Twiss said he had met Phil Roberts of Connecting Devon & Somerset (CDS) and senior managers from Gigaclear on 3rd May to gauge the short distance between Rectory Cottage and the village, with a view to extending the Gigaclear 'Farway packet'. The various parties expressed surprise at how short the distance actually was and how straight forward it would be to install fibre inside the fields alongside the road. Cllr Twiss said he had since discussed with Combe Estate an easement over the fields to run the fibre, and the estate is in support of this proposal.

It was agreed that Gigaclear will now put forward a pricing and delivery model for extension of their service in to Gittisham and this is anticipated to be available before the end of May. Cllr Twiss said it would then be down to CDS to decide if there is sufficient money in the budget to do the 'extra work' as part of a pilot scheme, whereby a whole village/parish solution is likely to be more viable with a small number of outlying premises being service by a fixed wireless service, than a pure fibre to the premises service for all properties. The Gigaclear network is an open access one and the company is optimistic that it will reach a wholesale supplier agreement with the Openreach, Talk Talk and Virgin media ISPs encouraging commercial competition on their network.

The Gigaclear partner Voneus has a live fixed wireless solution that is live and stable in Talaton, Monkton, Combe Raleigh and parts of Luppitt as 'proof of concept', delivering typical download speeds of 28.7 Mb/s, where Superfast is defined as 24Mbps downstream. Cllr Twiss said clearly this was not at the speed of fibre where Gigaclear has been testing ultrafast speeds of 1Gbps in recent weeks without any issue, but nonetheless a very 'clean' service with little 'contention' to slow the service down, i.e. they don't pack the circuit with users which would slow the connection to a snail's pace when students get home from school or people are watching video on demand. Cllr Twiss described the meeting as encouraging, and said he remained positive of a good outcome for Gittisham.

Cllr Bond said that from the end of May, the EDDC Leader Cllr Paul Diviani will step down. Following an election within the Conservative Party, the new Leader will be Cllr Ian Thomas (Trinity ward [Axmouth]). This is a popular appointment and there are already indications that the work of the council will be much more collaborative. His deputy will be Cllr Phil Skinner (Tale Vale ward).

The Greater Exeter Strategic Plan (GESP) is still causing considerable concern, Cllr Bond reported. The GESP is a joint plan looking at sites for housing and economic development across East Devon, Mid-Devon, Teignmouth and Exeter City Council to enable cross-border collaboration and bring forward Government funding for infrastructure in the region. The initial work has been going on since January 2017 with no report to Strategic Planning Committee thus far. The Plan will run until 2040 and sit above the Local Plan, which is why it is crucial that it is adequately scrutinised by the many, and not being led by the few.

Cllr Bond added that she had been given the role of 'lead councillor for flooding' in the new council. This is a role which sits within the Environment Portfolio.

The offer of a free bin for the new green waste collection service continues, so Cllr Bond urged interested residents to sign up as the offer is only temporary.

6/18 To consider the following planning applications:

- a) 18/0781/CPE Weston Nag's Head Road Gittisham EX14 3AW – Certificate of lawfulness for the established use (in excess of 4 years) for occupation of the dwelling in breach of the use of the property solely for holiday accommodation.

Councillors did not have any evidence to support the certificate either way.
Cllr Hayman left the meeting.

- b) 18/0864/FUL Rapshayes Farm Gittisham EX14 3AB – Extension to agricultural yard to provide parking and storage for agricultural machinery and equipment.

Councillors had no objections to the above application.
Cllr Hayman returned to the meeting.

- c) 18/0878/FUL The Bungalow Nag's Head Road Gittisham EX14 3AW – Construction of two-storey garage.

Councillors had no objection in principle; however members noted that the surrounding buildings are one-storey. If the district council is minded to approve, it should be conditioned to restrict its use for the storage of vehicles only.

7/18 To note the latest planning decision notices

- 17/2560/VAR Blamphayne Sawmill Gittisham EX14 3AN - Variation of condition 2 (approved plans) of planning permission 15/1172/MFUL (construction of workshops, stores and office/shop with associated landscaping and parking) to allow for repositioning and re-profiling.

Retrospective approval with conditions.

- 18/0262/LBC – Bakery Cottage Gittisham EX14 3AF - Block up existing door from kitchen into shower room and remove existing partition wall in shower room. **Approval with conditions.**

8/18 To consider the provision of superfast broadband for Gittisham village

See Cllr Twiss's report above (5/18).

9/18 To consider the new General Data Protection Regulations

The Chair explained that these come into force on 25th May and will affect the parish council. He said that he and Cllr Pratt had sent an email to residents with whom they correspond, asking for their confirmation

that they are happy to remain on the mailing list. Those who do not respond will have to be removed from the list, under the new regulations, as silence does not imply consent. The clerk said she would be carrying out a data audit, and would add a notice to the Gittisham website. Cllr Bond added that emails from residents could not be forwarded to others without either the consent of the sender, or by removing the person's details from the forwarded email (including their name). Councillors noted that if they wish to send a message to all members of the parish, or those on the residents' mailing list, they should do this through Cllrs Fallows and Pratt.

10/18 To consider fundraising for a defibrillator in Gittisham Vale

Cllr Pratt said the Parishes Together offer had been received, and the offer letter was signed by the Chair and clerk. £512 is Gittisham's share of £1,586, and the remainder is for Honiton Town Council. There is therefore still match funding to find of £512 + £250 installation costs. Councillors approved Cllr Pratt's spending commitment and course of action to organise a fundraising event in the Vale, with Cllr Wilkins's help. Stella Adamson has offered to do a free First Aid training session; Cllr Pratt agreed to follow this up with Mrs Adamson.

11/18 To receive an update on the Hayne Lane development

Ian Baker of Baker Estates sent an update to the clerk, which is reproduced here:

"Hayne Lane is targeted to be open for contractors and deliveries on 9th May. This should obviate the need for any contractor vehicles to enter into Old Elm Road. We anticipate Hayne Lane being open to the public on programme by 28th May. This is despite the significantly increased scope of works required by DCC Highways Dept. I am sure you will join me on congratulating our contractors on their sterling efforts once the programme has been met. Tarmac works will commence early next week, which should give interested local residents confidence that "the end is in sight."

Members noted that a water main would be laid shortly from Old Elm Road to the site, which would prevent site traffic from travelling along that route.

12/18 To consider limited residential development in the parish

The public meeting to raise awareness of the Community Land Trust (CLT) took place on 3rd May, Cllr Valentine reported. He said it had been helpful and useful, and was an important part of the process to underline the community-led initiative. Around 27 people attended the event. This allows the project committee to set up a steering group. The next stage is to call together interested people, to allow Wessex CLT to explain how to proceed with further negotiations in setting up a board of directors to act as the CLT for Gittisham.

Cllr Valentine left the meeting.

13/18 To consider the Honiton Neighbourhood Plan

Cllr Pratt said the steering group was looking for more members to join.

14/18 To consider progress on the modernisation of the play area, including fundraising and regular safety inspections

Cllr Hall said she had received three quotes for the swings, and the cheapest was around £2,475. Members approved the purchase as it will take 6-8 weeks to deliver and install, and agreed to further fundraising. Cllr Bond said she would check with Jamie Buckley at EDDC whether any discounts were applicable. Cllr Hall said a goalpost would cost in the region of £250, and is something that we would order and assemble ourselves. A new slide tower would cost around £5,000 which members felt to be prohibitive, so it was agreed to pursue the option of building one based on Hamish Hall's and Bill Griffiths's designs, with Len Abbott's help. Cllr Hall agreed to liaise with Cllr Twiss over an application to DCC for funding.

Members noted the annual inspection report, which had been carried out at the end of March, and agreed to tackle the majority of actions within it. Cllr Walker said she would speak to Len Abbott about this.

Cllr Twiss left the meeting.

15/18 To consider work to be carried out by the lengthsman to maintain drains and ditches in the parish

Cllr Hall said Len Abbott had investigated the blocked ditch at Catshayes, but this has been reported to Justin Lascelles as it is on estate land.

16/18 To approve the annual governance statement

It was resolved to approve the annual governance statement.

17/18 To adopt the annual accounts

It was resolved to adopt the 2017-18 accounts. The clerk outlined the main items of expenditure in 2017/18:

Salaries £2,485.16 of which £497.01 is tax
Insurance £564.36
Maintenance of play area £660
Lengthsman £1,976.61
Defibrillator £1,775
Equipment £605.68 (noticeboard, inc. VAT)
Gazette printing £224.25

The parish council ended the financial year on 31st March 2018 with a balance of £17,696.52 (inc. £7,000 in business reserve for contingency & depreciation, + £4.68 interest). There is VAT to be recovered of £132.23. The Chair signed the exemption certificate for the limited assurance review as resolved by members, as the parish council has an annual income of less than £25,000.

18/18 To consider S137 charitable donations

Members agreed to approach the village hall committee in connection with funding for Villages in Action.

19/18 To approve the May payments and to note the current bank balance

It was resolved to approve the following payments:

0872	HMRC	£41.46	PAYE
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0874	DALC	£122.93	Annual subscription
0875	F J Clampin	£160.88	Clerk's salary
0876	Nick Adams	£74.70	Play area annual inspection
0877	Community First Trading	£381.62	Parish council & play area insurance
0878	Michael Poll	£60	Grass cutting, ref. 473/18/2
0879	Michael Poll	£60	Grass cutting, ref. 477/18/3
0880	Len Abbott	£172.13	Lengthsman work, April 2018
DD	NEST	£11.19	Clerk's pension (£6.22 employer monthly contribution and £4.97 employee contribution)

Members were informed that the current bank balance stands at £20,162.04 (which includes the £7,000 in the business reserve account). The clerk thanked Cllr Hayman for his help in setting up the NEST pension scheme.

20/18 To consider any late entry correspondence

The Chair reported that a resident of Awliscombe parish had been in touch regarding 4x4s using footpaths within Gittisham parish. The matter has been referred to Combe Estate and DCC's officer Richard Spurway.

21/18 Matters to be reported to DCC / EDDC

Cllr Bond agreed to forward the Powerpoint presentation provided by EDDC on the GDPR.

The clerk agreed to raise the matter of DCC contractors tarmacking over stopcocks in Gittisham village with Cllr Twiss.

22/18 Matters for the forward agenda

It was agreed to include Vale defibrillator fundraising, S137 charitable donations, Hayne Lane, limited residential development, broadband, lengthsman work, play area and Honiton Neighbourhood Plan on the next agenda.

23/18 Clerk's Report

None.

24/18 Date of next two meetings. Thursday 14th June and Wednesday 4th July 2018 at 7.30pm in the parish room.

There being no further business the meeting closed at 2130 hrs.

Chairman.....

14th June 2018